

# Your big day...our little details At Clayton Hotel Leeds

Congratulations and thank you for considering Clayton Hotel Leeds as your wedding venue.

Weddings at Clayton Hotel Leeds are always a special occasion and our packages are designed with you in mind. Whether you are wanting a small intimate wedding or a large wedding reception, Clayton Hotel Leeds is the perfect venue.

With the ability to host only one wedding per day, you can be sure that on your big day all eyes will be focused on you.

Our “To the Sun”, “To the Moon” and “To the Stars” wedding packages make it easy to budget your wedding day, but should you wish to add your own personal touches to any of these that isn't a problem.

With years of experience, our wedding coordinator is on hand to help you design the day you have been dreaming of.

*Claire Sutherland*

**WEDDING CO-ORDINATOR**  
CLAYTON HOTEL LEEDS



## To The Sun

**Minimum guests of 60 (to include the happy couple) to include:**

- ❖ Room hire for civil ceremony
- ❖ Arrival drink
- ❖ Three course wedding breakfast (choice menu)
- ❖ Glass of Wine with meal
- ❖ Glass of Sparkling Wine for toast
- ❖ Evening reception with finger buffet (choice menu)
- ❖ In-house DJ & disco
- ❖ Complimentary bedroom including breakfast for the newlyweds on the night of the wedding
- ❖ White table linen
- ❖ Red carpet
- ❖ Dance floor

	Sunday & Mid-Week*	Friday*	Saturday
<b>2016</b>	£39.00pp	£42.00pp	£48.00pp
<b>2017</b>	£44.00pp	£47.00pp	£53.00pp
<b>2018</b>	£49.00pp	£52.00pp	£58.00pp

\*Excluding Good Friday and Bank Holiday Sundays

## To The Moon

**Minimum of 60 guests (to include the happy couple) to include:**

- ❖ Room hire for civil ceremony
- ❖ Arrival drink
- ❖ Three course wedding breakfast (choice menu)
- ❖ Glass of Wine or Bottle of Beer with meal including a top up
- ❖ Glass of Sparkling Wine for toast
- ❖ Evening reception with finger buffet (choice menu)
- ❖ In-house DJ & disco
- ❖ Complimentary bedroom including breakfast for the newlyweds on the night of the wedding
- ❖ 4 complimentary car parking spaces on the day of the event
- ❖ White table linen
- ❖ Chair covers with organza sash
- ❖ Table runners
- ❖ Red carpet
- ❖ Dance floor
- ❖ Complimentary meal for the newlyweds on 1<sup>st</sup> year anniversary

	Sunday & Mid-Week*	Friday*	Saturday
<b>2016</b>	£50.00pp	£55.00pp	£60.00pp
<b>2017</b>	£55.00pp	£60.00pp	£65.00pp
<b>2018</b>	£60.00pp	£65.00pp	£70.00pp

\*Excluding Good Friday and Bank Holiday Sundays

## To The Stars

**Minimum of 60 guests (to include the happy couple) to include:**

- ❖ Room hire for civil ceremony
- ❖ Arrival drink & canapés
- ❖ Three course wedding breakfast (choice menu)
- ❖ ½ Bottle of Wine per person with meal
- ❖ Glass of Champagne for toast
- ❖ Evening reception with finger buffet (choice menu)
- ❖ In-house DJ & disco
- ❖ Complimentary bedroom including breakfast for the newlyweds on the night of the wedding
- ❖ 2 complimentary bedrooms including breakfast for family on the night of the wedding
- ❖ 1
- ❖ 0 complimentary car parking spaces for the day of the event
- ❖ White table linen
- ❖ White chair covers with organza sash
- ❖ Centre piece – Choose from goldfish bowls or bird cages
- ❖ Table runners
- ❖ Red carpet
- ❖ Dance floor
- ❖ Complimentary Dinner, Bed & Breakfast for the newlyweds on 1<sup>st</sup> year anniversary

	Sunday & Mid-Week*	Friday*	Saturday
<b>2016</b>	£68.00pp	£72.00pp	£76.00pp
<b>2017</b>	£73.00pp	£77.00pp	£81.00pp
<b>2018</b>	£78.00pp	£82.00pp	£86.00pp

\*Excluding Good Friday and Bank Holiday Sundays

## To the Sun Wedding Breakfast Menu

### Arrival Drink

Please choose one from:

Fruit punch, bucks fizz

### Starters

#### Choice of soup

Please select one choice for all guests from

Vegetable broth

Tomato & balsamic

Leek & potato

French onion

Mushroom & thyme

Cauliflower cheese

#### Chicken liver pate

*crisp breads*

#### Garlic mushrooms

*toasted brioche*

### Main

#### Honey roast lemon & lime chicken

*fondant potatoes, wok fried cherry tomatoes, mushrooms & mange tout with Diane sauce*

#### Tranche of salmon

*minted new potatoes, seasonal vegetables, Hollandaise sauce*

#### Roast belly pork

*black pudding, colcannon mash, red wine sauce*

### Vegetarian option

#### Rigatoni pasta

*wild mushroom, spinach & parmesan cream*

### Dessert

#### Chocolate fudge cake

*Chantilly cream*

#### Apple crumble

*custard cream*

#### Fresh fruit platter

*granita*

**Cheese board also available at £30.00 per table**

*For allergen information – please speak to a member of our team*

## To the Moon Wedding Breakfast Menu

### Arrival Drink

Please choose one from:

Fruit punch, bucks fizz, sparkling wine, kir royale

### Starters

#### Choice of soup

Please select one choice for all guests from

Vegetable broth

Tomato & balsamic

Leek & potato

French onion

Mushroom & thyme

Cauliflower cheese

#### Chicken Caesar salad

#### Smoked salmon

*brown bread, red onion, capers & lemon*

#### Goats cheese & red onion chutney

*wrapped in filo pastry with rocket salad*

### Main

#### Herb roast breast of chicken

*ragu of mushroom, white onion, celery, leeks, soft herb potato croquette*

#### Confit duck leg

*potato rösti, red wine sauce*

#### Roast sirloin of beef

*Yorkshire pudding, roast potato, seasonal vegetables, roast gravy*

#### Pan fried sea bass

*roast cherry tomatoes, crushed new potatoes, herb infused sauce*

### Vegetarian options

#### Cheese & leek sausages

*mash potato*

#### Mediterranean vegetable pithivier

*tomato & basil sauce*

### Dessert

#### Eton mess

#### Baileys chocolate cheesecake

#### Marmalade bread & butter pudding

*custard*

**Cheese board also available at £30.00 per table**

*For allergen information – please speak to a member of our team*

## To the Stars Wedding Breakfast Menu

### Arrival Drink

Please choose one from:

Bucks fizz, cranberry fizz, sparkling wine, pimm's, bottle of beer

### Starters

#### Choice of soup

Please select one choice for all guests from

Vegetable broth

Tomato & balsamic

Leek & potato

French onion

Mushroom & thyme

Cauliflower cheese

#### Marinated crayfish

*cucumber, cherry tomato, mixed leaves, citrus & basil mayonnaise*

#### Duck liver pate

*truffle & spiced orange compote*

#### Tart of smoked bacon, leek & wild mushroom

*red wine reduction*

### Main

#### Roast leg of lamb with garlic & rosemary

*puy lentil cassoulet & red wine reduction*

#### Daube of beef

*rösti, wild mushrooms, madeira parsnip puree*

#### Chicken breast rossini stuffed with pate

*served on a crouton & rich Madeira sauce*

#### Pork fillet with a pepper crust

*cabbage, bacon & roast apple reduction*

#### Seafood tagliatelle

*Scottish scallops, clams, squid, king prawns & samphire, pan-fried with garlic and shallots in a white wine & cream sauce*

### Vegetarian options

#### Glazed nut roast

*capsicum & tomato sauce*

#### Vegetable & goats cheese strudel

*tomato pesto*

### Dessert

#### Profiteroles filled with cream

*hot chocolate sauce or butterscotch sauce*

#### Bitter chocolate truffle terrine

*marinated raspberries & white chocolate sauce*

#### Brandy snap basket

*strawberries & cream*

#### Steamed ginger cake

*cardamom infused custard*

**Cheese board also available at £30.00 per table**

*For allergen information – please speak to a member of our team*

## Buffet Options

To The Sun – Select **two** items from each option

To The Moon – Select **three** items from each option

To The Stars – Select **four** items from each option

### Sandwiches

*(served on a selection of breads)*

Cheese & pickle

Ham & mustard

Roast beef & horseradish

Egg mayonnaise

Tuna & sweetcorn

Smoked salmon, cream cheese & chive

Coronation chicken

Chef's choice (assortment chosen from above)

### Finger Food

Sausage rolls

Chicken satay & peanut butter glaze

Plaice goujons

Chinese drumsticks

Cherry tomato & mozzarella kebabs

Indian mezze

Mini pork pie

Pizza Slices – pepperoni, Hawaiian, 4 cheese

### Sides

Potato salad

Mixed leaf salad

Tomato & mozzarella

Pasta salad

Potato wedges

Chips

Garlic bread

## Children's Menu

### Starters

Garlic bread

Melon slices & strawberries

Crunchy vegetables & salad sticks

### Mains

Chicken goujons

*fries & peas*

Fish fingers

*mash & peas*

### Pizza

Please select from the following options:

*cheese & tomato, ham & pineapple, chicken or pepperoni  
served with fries & salad*

### Penne pasta

Please select from the following sauce options:

*bolognese, tomato or cheese sauce*

### Dessert

Chocolate fudge cake

*vanilla ice cream*

### Seasonal fruit

*chocolate dipping sauce*

### Bowl of custard

*with or without banana*

### Bowl of ice cream

	<u>2 courses</u>	<u>3 courses</u>
<b>2016</b>	£8.00pp	£11.00pp
<b>2017</b>	£12.00pp	£15.00pp
<b>2018</b>	£15.00pp	£18.00pp

- Children's menu available for up to 12 years of age
- Prices include VAT

## Bespoke Menu Options

We created our complete wedding packages with drinks and dishes that suit the most discerning of pallets. However, we understand everyone has their own taste. Below we have listed some alternative options should you wish to upgrade any of your chosen package items, to help you create your perfect wedding day. Should you have something a little different in mind that is not detailed, please speak to your wedding co-ordinator who will be happy to assist.

### Canapés

**£5.00 per person**

*please select three from the following options:*

Mini Yorkshire puddings with roast beef & horseradish sauce

Chicken strips in batter

Mini lamb samosas

Mini fish cakes

Mini duck rolls

Smoked salmon roulade

Prawn toast

Chilled lemon, prawn soup with ginger

Mini vegetable samosas (V)

Devilled eggs (V)

Mini pizzas (V)

Gazpacho soup (V)

### Drinks

Cranberry fizz - **£1.00** per person

Bottle of beer - **£1.00** per person

Kir royale - **£2.00** per person

Pimms - **£2.50** per person

Mulled wine - **£2.50** per person

Seasonal cocktail - **£3.00** per person

Champagne - **£4.00** per person

Half bottle of wine - **£5.00** per person

### Starters - £2.00 per person supplement

**Chicken Caesar salad**

**Smoked salmon** - brown bread, red onion, capers & lemon

**Goats cheese & red onion chutney** - wrapped in filo pastry with rocket salad

**Marinated crayfish** - cucumber, cherry tomato, mixed leaves, citrus & basil mayonnaise

**Duck liver pate** - truffle & spiced orange compote

**Tart of smoked bacon, leek & wild mushroom** - red wine reduction

### Main courses - £3.00 per person supplement

**Herb roast breast of chicken** - ragu of mushroom, white onion, celery, leeks, soft herb potato croquette

**Confit duck leg** - potato rösti, red wine sauce

**Roast sirloin of beef** - Yorkshire pudding, roast potato, seasonal vegetables, roast gravy

**Pan fried sea bass** - roast cherry tomatoes, crushed new potatoes, herb infused sauce

### Vegetarian Options

**Cheese & leek sausages** - mash

**Mediterranean vegetable pithivier** - tomato & basil sauce

### Main courses - £4.00 per person supplement

**Roast leg of lamb with garlic & rosemary** - puy lentil cassoulet & red wine reduction

**Daube of beef** - rösti, wild mushrooms, Madeira parsnip puree

**Chicken breast Rossini stuffed with pate** - served on a crouton & rich Madeira sauce

**Pork fillet with a pepper crust** - cabbage, bacon & roast apple reduction

**Seafood tagliatelle** - Scottish scallops, clams, squid, king prawns & samphire, pan-fried with garlic and shallots in a white wine & cream sauce

### Vegetarian Options

**Glazed nut toast** - capsicum & tomato sauce

**Vegetable & goats cheese strudel** - tomato pesto

### Desserts - £2.00 per person supplement

**Eton mess**

**Baileys chocolate cheesecake**

**Marmalade bread & butter pudding** - custard

**Profiteroles filled with cream** - hot chocolate sauce or butterscotch sauce

**Bitter chocolate truffle terrine** - marinated raspberries & white chocolate sauce

**Brandy snap basket** - strawberries & cream

**Steamed ginger cake** - cardamom infused custard

## Bespoke BBQ Options

With the advantage of an external terraced area that leads straight from your function room, you have the added bonus of a BBQ option. You can choose to increase your finger buffet items by selecting a few of the items below, or swap your finger buffet completely to have the full BBQ menu.

Should you prefer to **swap** the finger buffet for the BBQ option, the following supplement will be applicable:

To The Sun = **£5.00pp**

To The Moon = **£3.00pp**

To The Stars = **No supplement**

### BBQ items

Beef burgers

Bean burgers (v)

Hot dogs

Vegetable kebab (v)

Spiced chicken breast

Burger buns & hot dog rolls

Corn on the cob

Fried onions

Cheese slices

### Selection of salads

Coleslaw

Pasta salad

Mixed leaf salad

Potato salad

Rice salad

### Selection of sauces

Ketchup

Mayonnaise

Burger relish

BBQ sauce

Alternatively, additional BBQ items can be selected to add to your finger buffet at the price per person detailed. A minimum of two BBQ items per person must be selected to add these to your chosen finger buffet.

Any additional BBQ items selected, must be fully catered for as per your wedding package attendee total.

### BBQ Items

Beef burgers = **£2.00pp**

Bean burgers (v) = **£1.50pp**

Hot dogs = **£2.00pp**

Vegetable kebab (v) = **£1.50pp**

Spiced chicken breast = **£2.00pp**

*Burger buns & hot dog rolls are included with price listed above*

Corn on the cob = **£1.00pp**

Fried onions = **£0.50pp**

Cheese slices = **£0.50pp**

### Selection of Salads

Coleslaw = **£2.00pp**

Pasta salad = **£2.00pp**

Mixed leaf salad = **£2.00pp**

Potato salad = **£2.00pp**

Rice salad = **£2.00pp**

### Selection of Sauces

*(included)*

Ketchup

Mayonnaise

Burger relish

BBQ sauce

*\*Minimum requirement of two items per person to be selected when adding the above to your package buffet*

## Bespoke Finger Buffet Options

Additional buffet items can be selected at the price per person detailed.

Additional buffet items to those already selected as part of your package, must be fully catered for as per your wedding package attendee total.

Should you wish to increase an item you have already selected as part of your package option menu, you can increase this item on a smaller quantity basis.

### Sandwiches

*(served on a selection of breads)*

Cheese & pickle = **£1.50pp**

Ham & mustard = **£2.00pp**

Roast beef & horseradish = **£2.00pp**

Egg mayonnaise = **£1.00pp**

Tuna & sweetcorn = **£2.00pp**

Smoked salmon, cream cheese & chive = **£2.00pp**

Coronation chicken = **£2.00pp**

Chef's choice (assortment chosen from above) = **£2.00pp**

### Finger Food

Sausage rolls = **£1.00pp**

Chicken satay & peanut butter glaze = **£2.00pp**

Plaice goujons = **£2.00pp**

Chinese drumsticks = **£2.00pp**

Cherry tomato & mozzarella kebabs = **£1.00pp**

Indian mezze = **£2.00pp**

Mini pork pie = **£2.00pp**

Pizza slices – pepperoni, Hawaiian, 4 cheese = **£2.00pp**

### Sides

Potato salad = **£2.00pp**

Mixed leaf salad = **£2.00pp**

Tomato & mozzarella = **£2.00pp**

Pasta salad = **£2.00pp**

Potato wedges = **£1.50pp**

Chips = **£1.50pp**

Garlic bread = **£1.50pp**

Should you prefer something hot to accompany your evening finger buffet, the following items can be selected at the price per person detailed.

Additional fork buffet items to those already selected as part of your package, must be fully catered for as per your wedding package attendee total

### Fork Options

**Beef & Guinness carbonade = £4.50pp**

*Tender pieces of beef cooked with Guinness and fresh vegetables topped with sautéed potatoes*

**Pork & cider casserole = £4.50pp**

*Diced pork braised with apples and cider and thickened with fresh cream & seasonal vegetables*

**Chicken chasseur = £4.00pp**

*Chicken breast cooked in red wine with smoked bacon, button onions, mushrooms, tomatoes & baby new potatoes*

**Salmon, smoked haddock & prawn crumble = £4.00pp**

*Seasonal vegetables*

**Roasted butternut squash & capsicum pasta bake = £3.50pp**

*Roasted butternut squash and capsicum bake in a lightly spiced tomato sauce with parmesan crust with garlic bread*

**Roasted vegetable & feta cheese strudel = £3.50pp**

*Marinated roast vegetables, couscous and feta cheese wrapped in puff pastry served with a roast red pepper dressing*

**Mediterranean vegetable, basil & bean chilli = £3.50pp**

*Boiled rice*

## Table Decoration Packages

### Package A

60 Chair covers with coloured organza sash  
6 Organza table runners  
6 Centre pieces – Choose from gold fish bowls or bird cages

### Package B

80 Chair covers with coloured organza sash  
8 Table runners  
8 Centre pieces – Choose from gold fish bowls or bird cages

### Package C

120 Chair covers with coloured organza sash  
12 Organza table runners  
12 Centre pieces – Choose from gold fish bowls or bird cages

Hire Prices	Package A	Package B	Package C
<b>2016</b>	£210.00	£262.00	£352.00
<b>2017</b>	£220.00	£272.00	£362.00
<b>2018</b>	£230.00	£282.00	£372.00

## Additional Items Available for Hire

White chair covers with organza sash = **£3.00**  
Table runners = **£5.00**  
Top table Swag = **£10.00**  
Fish bowl centre piece = **£15.00**  
Bird cage centre piece = **£10.00**  
Additional cake stand (round or square) = **£25.00**  
Additional cake stand (three tier) = **£10.00**  
Additional cake knife = **£5.00**  
Post Box = **£35.00**



## Your Questions Answered

**Minimum chargeable Attendees** – Minimum chargeable attendee numbers for all wedding events as follows:

- Full day wedding events are subject to a minimum chargeable guest attendance of **60** to include the bride & groom
- Evening wedding receptions are subject to a minimum chargeable guest attendance of **100** to include the bride & groom

**Hire of the room** – Access to the function room is as follows:

- Hire including set up access for set up of the room, for a full day event starts from **8am** on the day of use, where possible access may be granted the evening before the wedding however this will not be confirmed until a week prior to the wedding date.
- Hire including set up access of the room, for an evening reception starts from **5pm** subject to availability. Again where possible access may be granted earlier during the day however this will not be confirmed until a week prior to the reception date.

**Deposit** – A non-refundable deposit of **£250\*** is required to secure a wedding date.

**Ceremony Room Hire Charges** – **£250\*** for the ceremony room that can seat up to 70 guests or **£400\*** for the ceremony room that can seat up to 140 guests.

*Please note: The ceremony room hire is included in the full day wedding package*

**Chair Covers** – We can provide chair covers for **£3\*** each inclusive of sash.

**Catering** – Our kitchen has a 5 star hygiene rating and is run by our qualified Head Chef. If you would like to offer your guests a choice menu of two starters, two mains and two desserts this is possible, however this will incur a supplement charge of **£2\*** per person. Dietary requirements can be catered for providing advance notice has been given.

**Children's Catering** – We have a specific children's menu from which you can select either a two or three course menu. Children are classed up to the age of 12 years old. Over this age they are classed as an adult and are subject to the full package price. Children under 2 years old are complimentary.

**Menu Changes** – The hotel reserves the right to alter the menus detailed in this brochure.

**Menu Tasting** – This is available at a set price per person for the menu chosen. Please speak with your wedding co-ordinator for prices. A complimentary tasting session is available for the bride and groom only, once the deposit has been paid.

**Accommodation** – Negotiated bedroom rates are available for your wedding guests.

Please speak with your wedding co-ordinator for prices. Check-in time for bedrooms begins from 2.00pm on the day of arrival and the latest check out time is 12noon on the day of departure.

**DJ and Entertainment** – The DJ & disco is included in our full day and evening reception packages. The DJ will commence the evening reception from 7.00pm. Should you wish to have an earlier start time, a supplement fee will be applicable. You are more than welcome to use your own DJ, however no reduction in the package price will be applicable for this. The hotel will require a copy of your DJ's PAT test certificate and Public Liability Insurance paperwork prior to the day. Please note that the same information is required for all entertainers or service providers. Smoke machines are not permitted without prior arrangement.

**Table Plan** – A standard seating plan is a long top table with separate round tables of 8-10 people. This plan can be adapted to suit your requirements, however the maximum that can be seated around one of the round tables is 10 guests. Please supply the hotel with your required seating plan prior to the day.

**Bar** – The function bar serves until 1am.

**Fireworks and Sky Lanterns** – Unfortunately these are not permitted due to the close proximity of surrounding buildings.

**Confetti** – The hotel allows the use of confetti.

**Corkage** – Corkage is applicable should you wish to provide your own drinks at the following supplements: Wine @ **£12\*** per bottle, Champagne @ **£18\*** per bottle and Spirits @ **£25\*** per bottle.

**Terrace Area** – Should you wish to decorate the external terrace area, you are more than welcome. Please be aware that guests do have access to this area, so it is not restricted as private use for your event.

**Candles** – These are permitted within the ceremony room, function room and terraced area.

**Exploding Balloons** – These are permitted with prior arrangement.

**Confetti Bombs** – These are permitted with prior arrangement.

**LED Dancefloor** – These are permitted with prior arrangement. If you would like the hotel to arrange one on your behalf, please speak to your wedding co-ordinator.

**Twinkle Boards** – These are permitted with prior arrangement. If you would like the hotel to arrange one on your behalf, please speak to your wedding co-ordinator.

**Smoking** – The hotel is strictly non-smoking. Smoking is only permitted in the external grounds of the hotel.

*\*All prices detailed include VAT at the current rate and correct at the time of going to print.*